POLICY REVIEW

**USU Policy 515: Travel**

When traveling out-of-state and the traveler elects to drive his or her own car instead of using a commercial carrier, reimbursement will be the lower of:
- The allowable mileage rate; or
- The associated expenses of flying as allowed and documented by the department.

The mileage reimbursement rate is $0.50 per mile.

Departments within the division may reimburse at a lower rate.

**USU Policy 511: Advertising**

As a public institution, Utah State University must be sensitive to a very diverse and broad range of opinions and beliefs. As such, the University may limit or exclude any advertising that might reasonably be deemed offensive or in poor taste. Likewise, judgment should be exercised to respect diversity, and where possible, offer equal opportunity for competing advertisers to access the University’s advertising mediums.

**Use of Trademark:**
- The use of USU’s logo must be approved prior to printing.
- Contact the Utah State Marketing and Communications Office at (435)797-1351 or pr@usu.edu